



Holbrook Primary School

EXTENDED SCHOOLS POLICY

Our Vision

To improve the life chances of the young people of Holbrook Primary School, educationally and socially.

Background

Holbrook Primary School, for many years, has sought to increase the opportunities and support available to its pupils and parents and carers in a variety of ways, helping to enrich the learning experiences and lives of young people and their families. We have long been committed to working in partnership with other agencies and our local community and pride ourselves on our commitment to inclusion and ensuring that the outcomes of the Every Child Matters are being delivered. We belong to the East Horsham Extended Schools cluster which is committed to working together to deliver extended services within our community. We welcome the extended schools agenda as a framework to continue improving our delivery of The Every Child Matters' Outcomes and to support key priorities within our improvement plan to raise standards and improve outcomes for young people.

Delivering Access to the Extended Schools Core Offer

At Holbrook Primary School the delivery of the core offer will be determined by the demand and need for it after consultation has taken place. Consultation of relevant stake holders will be carried out, these include pupils, parents/ guardians/carers, Staff, Governors, Local Community, Partner Schools and Agencies within the cluster. Key development priorities will be identified through analysis of consultation data.

Childcare and Varied Menu of Activities

At Holbrook Primary School we can offer signposting to a range of high quality wraparound childcare providing a varied menu of activities from 8am to 6pm in accordance with the community needs, identified through consultation. This includes before, lunchtime and after school clubs, childcare provision, childminders and holiday clubs.

In addition we signpost parents and carers to Children's Information Services for further support.

Currently our Resource Assistant will be the main link with the Kids Like Us childcare providers on the school site.



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Headteacher: Deborah J. Moss BEd.(Hons.) NPQH

HOLBROOK PRIMARY SCHOOL

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Parental Support

We provide a range of services and support for parents and carers which includes access to a family support worker and family learning. We also provide support at key stages of transition when children move from Key Stage 1 to Key Stage 2 and then again when they move on to Secondary School.

Community Use

We currently have a number of areas suitable for general community use, and these will be kept under review for future developments. We signpost to suitable premises within the local area such as, other schools, the Holbrook Leisure Club and the Youth Centre next door.

Aims

- To raise achievement and improve outcomes for all pupils by providing access to a range of extended services to suit their needs.
- To provide full access to the core offer either from the school site or signposting within the local community.
- To target children in need to enable them and their families to access the support they require.
- To promote community links and pupil well being.

Ethos

At Holbrook Primary School we believe that all children and their parents and carers must have equal access to services offered by and through the school and expect all partner agencies to be committed to inclusion and equality of opportunity.

ROLES AND RESPONSIBILITIES

Headteacher

- Is consulted on all Extended Schools provision within the school, to maintain an overview of Extended School developments and a vision for its progress.
- Ensures that all the procedures outlined in the policy are followed.
- Works closely with Inclusion and Learning Support Manager and the Learning Mentor.
- Liaise with team leaders in developing and extending a varied menu of activities.
- Ensures that appropriate risk assessments are completed and appropriate measures are in place.
- Ensures all staff are aware of Extended Schools core offer and opportunities for development.
- Close links with outside agencies including other schools.
- Ensures all checks have been carried out and CRB clearance have been given to all persons/organisations on and off site who are delivering services to children.

Extended Schools Governor (from the Curriculum/Premises Committee)

- Liaise with Extended Schools Leader
- Report to Governing Body on progress of Extended Schools' development

Inclusion & Learning Support Manager (SENCo – Special Educational Needs Coordinator)

- To work closely with agencies supporting children and parents and carers under swift and easy access.
- To identify needs of children and families.
- To work closely with family support worker. To present CAFs (Common Assessment Frameworks) to locality meetings on behalf of the school and act as lead professional on behalf of the school as required.

Staff

Where appropriate some services will be delivered directly by school staff although there is no expectation of staff being involved.

- All staff are aware of the Extended Schools core offer.
- Staff to identify children who would benefit from particular core offer provision.
- All Staff aware of what is on offer – activities, signposting, agencies, 'parental' support, community use etc.
- Involvement in evaluation of activities and outcomes for children where appropriate.

Outside Agencies

- Signed contract with school agreeing service being provided and roles and responsibilities.
- Provide high standard of care, support, skills.
- Carry out own risk assessments.
- Hold current enhanced CRB checks and appropriate professional qualifications.
- Committed to providing an inclusive service to all children and their families.

Premises

Areas of the school suitable for delivery of Extended Services and equipment will have updated risk assessments and Health and Safety checks.

Where appropriate a rental/lettings agreement will be agreed upon between outside agencies and the school.

Monitoring

Governors, Extended Schools leaders and key staff to monitor the progress of extended schools activities identified in relevant school action plans.

Evaluating Impact

Evaluated through outcomes on relevant action plans and school improvement plan.

Other relevant Policies

There are strong links to other school policies which will have an impact on the delivery of and access to Extended Services

Inclusion, Healthy Schools, PE, Charging and Remission Policy.

Useful sources of information

Teachernet Website - <http://www.teachernet.gov.uk/>

<http://www.everychildmatters.gov.uk/>

Every Child Matters Website <http://www.everychildmatters.gov.uk/>

Reviewed: September 2010

Governor Signature: **Date**

Next Review Due: